



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

CORPORATE OPERATING BUDGET

Fiscal Year 2025

TO: Baliwag Water District

Your Corporate Operating Budget (COB) for FY 2025 per approved Baliwag Water District Resolution No. 070 series of 2024 dated December 4, 2024 submitted pursuant to Section 6 of Executive Order (EO) No. 518, series of 1979 and Section 19, Chapter 3, Book VI of EO No. 292, series of 1987, is hereby recommended for a total amount of **THREE HUNDRED SEVENTY-EIGHT MILLION SEVEN HUNDRED SIXTY-ONE THOUSAND FIVE HUNDRED SEVENTY-SIX PESOS AND 42/100 ONLY (P 378,761,576.42)**, details of which are shown below:

PARTICULARS	PROPOSAL (a)	RECOMMENDED (b)	VARIANCE (c=b-a)
TOTAL SOURCES	P 378,762.00	P 378,762.00	-
Beginning Balance	23,832.00	23,832.00	-
Business Income	354,930.00	354,930.00	-
TOTAL USES	P 359,171.00	P 359,171.00	x x x
Personnel Services (PS)	110,215.00	110,215.00	-
Maintenance & Other Operating Expenses (MOOE)	185,389.00	185,389.00	-
Capital Outlays (CO)	63,567.00	63,567.00	-
Excess	P 19,591.00	P 19,591.00	P -

Footnotes:

- a/ The recommended PS level is based on existing rates per prescribed guidelines and issuances.
- b/ The recommended MOOE level is computed considering the agency's absorptive capacity i.e., historical budget utilization rates (BURs) of at least three (3) immediately preceding years, and *(as applicable)* the latest report on expenditures of the current year and the doable programs, activities and projects of the LWD until the end of the
- c/ The recommended CO level considers the implementation-readiness of the projects and activities under the respective CO items, as well as the National Government support, as applicable.

Notwithstanding the aforementioned variances in PS, MOOE, and CO, the Baliwag Water District still has the flexibility to modify its utilization within the total DBM-reviewed budget level.

Further, the following conditions shall be observed and complied with:

1. All expenditures, whether for current operating expenditures or for COs, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and NG budgetary support either in the form of subsidy, equity or loans outlay.

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Administrative Officer III

MAR 10 2025

TO: BALIWAG WATER DISTRICT

2. Any increase in the approved principal COB in the course of the budget year, as may be warranted by additional corporate receipts, shall require the submission of a supplemental COB to cover the additional expenditures.
3. This approval shall not be construed as an authorization for specific expenditure items under PS which requires prior approval by the OP. **Disbursements for PS shall strictly observe pertinent compensation laws, rules and regulations**, including EO Nos. 7 and 24 dated September 8, 2010 and February 10, 2011, respectively and EO No. 150 for Government-Owned or-Controlled Corporations (GOCCs) covered by RA No. 10149. Such expenditures shall also be subject to relevant conditions under the GPs of the annual General Appropriations Act (GAA) or any specific law or approval of the President of the Philippines and/or Secretary of Budget and Management or the Governance Commission for GOCCs, as the case may be.
4. Disbursements for Extraordinary and Miscellaneous Expenses and other MOOE expenditures shall be subject to the relevant provisions of the annual GAA, among others.
5. For equipment outlays included in the Annual Procurement Program that require specific clearance/approval from the agencies concerned, the same shall be secured before acquisition thereof. Example: OP/Department of Budget and Management/Supervising Department for the purchase of MV, if any, in accordance with the provisions of the Budget Circular No. 2022-01 dated February 11, 2022 (Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of MVs), existing procurement law and its Implementing Rules and Regulations, among others.
6. Electronic payment shall be observed in the disbursement of corporate and public funds. In case the same is impracticable, the GOCC shall be allowed to continue with the existing payment scheme.
7. Pursuant to AO No. 6 dated September 19, 2017, no irregular, unnecessary, extravagant, excessive and unconscionable expenses shall be incurred. Furthermore, existing laws, rules and regulations mandating the judicious and prudent use of government funds shall be observed.
8. It is understood that this review action does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of existing laws, rules and regulations.
9. Any and all officials or employees who will authorize, allow or permit, as well as those who are negligent in the performance of their duties and functions which resulted in the incurrence or payment of unauthorized and unlawful obligation or expenditure shall be personally liable to the government for the full amount committed or expended and subject to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of EO No. 292.

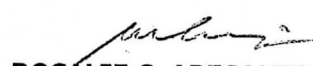
Reviewed by:



JENINA M. PINEDA

Acting Chief BMS

Date: MAR 07 2025



ROSALIE C. ABESAMIS

Director IV, DBM Regional Office III

Date: MAR 07 2025

cf:

The Chairman

Board of Directors, Baliwag Water District

The Resident Auditor

COA - Baliwag Water District

COB No. ROIII-B-2025-0021

Date: MAR 07 2025

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Administrative Officer III

MAR 10 2025

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MAR 10 2025

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GOCC under:

☐ DBM
☐ GCG

NG Budgetary Support:

☐ Asking
☐ Non-Asking

Particulars	In Thousand Pesos			Remarks																																			
	Proposal	Recommendation	Variance																																				
Sources of Funds																																							
The sources of funds are derived from the following:																																							
Beginning balance	23,832.00	23,832.00	-	Itemize GOCC's sources of funds such as corporate receipts , authorized corporate borrowings , and National Government budgetary support (current year General Appropriations Act (GAA) and prior year's unutilized allotment as authorized in its Special Provision) Based on the submitted Baliwag Water District Budget for the Year 2024/DBM Form No. 703																																			
Business Income	354,930.00	354,930.00	-																																				
Total Sources	P378,762	P378,762	P0																																				
Uses of Funds																																							
Personnel Services (PS)	P110,215	P110,215	-	For GOCCs under the coverage of the GCG, PS requirements should be based on the approved Compensation and Position Classification System (CPCS) as governed by EO 150 and its IRR, while other specific benefits is in accordance with the applicable CPCS issuances on the matter.																																			
	P110,215	P110,215	-	For GOCCs under the coverage of DBM, PS shall be computed per separate schedules as follows: 1. Schedule I-A - Permanent Positions 2. Schedule I-B - Non- Permanent /Contractual Pos. 3. Schedule I-C - RATA 4. Schedule I-D- Per Diem																																			
Maintenance & Other Operating Expenses (MOOE)	P185,389	P185,389	-	The recommended MOOE level is computed considering the agency's absorptive capacity: a. historical budget utilization rates (BURs) of at least three (3) immediately preceding years and apply the year with the highest BUR to compute the MOOE level for the year; and b. latest report on expenditures of the current year and the doable programs, activities and projects of the GOCC until the end of the year.																																			
	P185,389	P185,389	-																																				
DBM Regional Office III Finance and Administrative Division CERTIFIED TRUE COPY  Franklyn Q. Tiglao Administrative Officer III MAR 10 2025 <table><tr><th>Particulars</th><th>FY 2021</th><th>FY 2022</th><th>FY 2023</th><th>FY 2024</th></tr><tr><td>DBM-recommended COB</td><td>268,696.00</td><td>290,815.00</td><td>325,675.00</td><td>323,293.00</td></tr><tr><td>Actual Expenditures</td><td>239,543.00</td><td>263,226.00</td><td>272,491.00</td><td>320,469.00</td></tr><tr><td>Unutilized Balance</td><td>29,153.00</td><td>27,589.00</td><td>53,184.00</td><td>2,824.00</td></tr><tr><td>OBUR</td><td>89%</td><td>91%</td><td>84%</td><td>99%</td></tr><tr><td>Actual Disbursement</td><td>239,543</td><td>263,226</td><td>272,491</td><td>320,469</td></tr><tr><td>DBUR</td><td>100%</td><td>100%</td><td>100%</td><td>100%</td></tr></table> Proposed MOOE x Highest BUR MOOE Level P 185,389.00 100% P 185,389.00					Particulars	FY 2021	FY 2022	FY 2023	FY 2024	DBM-recommended COB	268,696.00	290,815.00	325,675.00	323,293.00	Actual Expenditures	239,543.00	263,226.00	272,491.00	320,469.00	Unutilized Balance	29,153.00	27,589.00	53,184.00	2,824.00	OBUR	89%	91%	84%	99%	Actual Disbursement	239,543	263,226	272,491	320,469	DBUR	100%	100%	100%	100%
Particulars	FY 2021	FY 2022	FY 2023	FY 2024																																			
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Actual Disbursement	239,543	263,226	272,491	320,469																																			
DBUR	100%	100%	100%	100%																																			
Capital Outlay (CO)	P63,567	P63,567	-																																				
Loans Outlay	P35,972	P35,972	-	Supported by a Certification signed by the GOCC head that the proposed project/s are implementation-ready and will be completed within the fiscal year. For Multi-year projects, the same is supported by a Certificate of Budget Inclusion, duly approved by the Governing Board. Transportation Equipment is evaluated in accordance with the provisions of Budget Circular No.																																			
Infrastructure Outlay	P18,933	P18,933	-																																				
Machinery and Equipment Outlay	P8,242	P8,242	-																																				
Transportation Equipment	P420	P420	-																																				
Total	P359,171	P359,171	P0																																				

Proposed MOOE P 185,389.00
x Highest BUR 100%
MOOE Level P 185,389.00

LWD: Balingay Water District
PERFORMANCE REVIEW FOR COB
FOR FY 2024

SCHEDULE II

A. PHYSICAL PERFORMANCE

PROGRAM INDICATORS	ANNUAL TARGET	ACCOMPLISHMENT	REMARKS
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Water Service Connections			
No. of active water service connections	38,474	42,564	
Water Accessibility and Reliability			
24/7 Water Service (% of active S Conn)	Y	Y	
Water Safety and Quality			
Meet 100% of the requirements set by the Philippine National Standards for Drinking Water of 2017	COMPLIANT - Bacti, Phychem, Chlorine/ Residual	100% COMPLIANCE	
Implementation of approved Water Safety Plan of LWUA and DOH	Certification valid until 2025	Certification valid until 2025	

Production Efficiency

Water Production (cu.m.)	8,923,426.91	10,120,253	
Total Production Expense / Water Production	7.31 (estimated)	7.36 (estimated)	
Pipeline Expansion Program / Rehabilitation / Replacement			
Length of installed pipeline which passed all the required testing (LM)	267044 lm	268,786 lm	
Non-Revenue Water < 30%	15%	17%	
Operational Efficiency			
Collection Efficiency: ≥ 90%	97.00%	96.90%	
Operational Ratio: ≤ 0.75	≤ 0.75	0.71	
Connection to Employee Ratio:			
Staff Productivity Index	247	255	
Septage Treatment Plant			
Wastewater Treatment Capacity: ECC Approved capacity (not exceeding 120 cu.m./day)	120 cu.m / day	120 cu.m / day	
Number of households served: No. of qualified and accessible concessionaires as prescribed in the approved desludging policy	4,180	4,458	

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B. FINANCIAL PERFORMANCE			
PARTICULARS	APPROVED COB	ACTUAL UTILIZATION	REMARKS

PS	111,360	101,186	DB Form No. 703-A
MOOE	145,064	130,913	DB Form No. 703-B
CO	29,336	24,361	DB Form No. 703-C
Total	285,760	256,460	

C. FINANCIAL RATIOS (as applicable)

1. Revenue to Expense Ratio

Particulars	FY 2022 Audited	FY 2023 Audited/Actual	FY 2024 Estimates	Amount (in Thousand Pesos)
Operating Income (OI)	255,320	268,463	263,647	
Operating Expense (OE)	250,841	260,111	269,641	
Revenue to Expense Ratio (OI/OE)	102%	103%	98%	

2. Capital Adequacy Ratio

Particulars	FY 2022 Audited	FY 2023 Audited/Actual	FY 2024 Estimates	Amount (in Thousand Pesos)
Cash and Cash Equivalent (CCE)				
Tier 1 Capital				
Tier 2 Capital				
Less: Required Deductions				
Total Qualifying Capital				
Risk Weighted Assets				
Total Capital Adequacy Ratio (CAR)				

1/ Per COA Audit Report of the GOCC

2/ To be provided by the Agency as submitted to the Bangko Sentral ng Pilipinas

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Administrative Officer III

MAR 10 2025

CORPORATE STRATEGIC MEASURES

FY 2025

DBM Form No. 700

Corporate Operating Budget

Budget Proposal

DEPARTMENT: LOCAL WATER DISTRICT

CORPORATION: BALIWAG WATER DISTRICT

I. CORPORATE PROFILE

A. Brief Statement of Corporate Objectives

Baliwag Water District (BWD) is a Government Owned and Controlled Corporation (GOCC) mandated to provide water and sanitation services. On July 01, 1989, Local Water Utilities Administration (LWUA) issued Certificate of Conditional Conformance No. 407 entitling the Baliwag Water District with all the rights and privileges of a water district as authorized by PD 198 otherwise known as "Local Water Utilities Act". The primary reason of its conception is to solve the growing problem in the water system of the whole town. Since its operation, BWD has been the sole provider of water in the municipality of Baliwag.

Back then, local water districts are classified into six (6) categories, namely: Small, Average, Medium, Big, Large, and Very Large Water Districts. In 1998, BWD was categorized as Medium Water District; five (5) years later it was re-categorized as Big. However, despite being classified as Big Water District, BWD still has not covered all 27 barangays of Baliwag. It was by the end of 2008 when it has successfully covered all barangays. It was also in the same year when BWD became the first water utility in the province of Bulacan granted ISO 9001:2015 certification by the International Organization for Standardization; and was recertified in 2015.

In 2011, the Oversight Committee on Local Water Districts - an inter-agency committee constituted for coordinating and overseeing the implementation of the reforms in the financing, graduation and regulatory policies in the water supply and sewerage sector, proposed the revision of the Local Water District Manual on Categorization/Re-Categorization, to rationalize the categorization process of water districts. Among this is the reduction in the number of categories from six (6) to four (4) namely: A, B, C, and D. BWD was then categorized as Category B, and was re-categorized as Category A in 2017.

Now covering the entire town of Baliwag with their water service, BWD did not stop in improving and adding their service. In 2009, BWD in cooperation with the Philippine Water Revolving Fund (PWRF), conducted a feasibility study on the septage management of Baliwag. The following years led to the Septage Management Plan (SMP) and installation and operation of BWD's septage facility in 2013.

BWD had conceptualized and developed guiding statements for the organization. This will be the core and basis in communicating BWD's purpose and values to all its key stakeholders.

Vision

To be a world-class water utility providing excellent service and leading the industry through innovations, sustainable development and environmental protection in partnership with the community.

Mission

We commit to provide safe, adequate, reliable and affordable water and sanitation services and to protect the environment through community participation.

B. Corporate Priorities for the Budget Year

Baliwag Water District values the importance of providing adequate potable water and proper sanitation service for the continued socio-economic growth of the community. We are committed to provide excellent service and manage properly all aspects of our system to provide safe and aesthetically appealing water in compliance with the Philippine National Standard for Drinking Water and other statutory requirements. It is our policy to provide water and sanitation service in accordance with the highest standard set forth by the government.

Priority Issues are as follows:

Enhancement of water supply capacity to meet the growing demands of Baliwag City and ensure consistent and reliable water supply and sanitation service for every household.

Embark to implement data management and analytics which will provide real-time data, enabling us to better understand usage patterns and address consumer concerns promptly and efficiently.

Optimization of our existing water pressure management to ensure a more even distribution of supply, minimizing losses and improving delivery of service for all concessionaires.

Development of a comprehensive strategy to strengthen our ability to maintain water services during emergencies, ensuring minimal disruptions for our consumers.

Water Meter management to further enhance the accuracy and reliability of water meters, supporting our commitment to quality control and transparency.

Establishment of a Regional Training Facility for our staff and stakeholders, making Baliwag Water District or the province of Bulacan a regional learning hub for water management education and innovation.

C. Major Programs and Projects

Increase New Service Connections
Well Development Project
Pipeline Expansion and Rehabilitation Programs
Installation of Additional Stub-Outs
Flow and Pressure Data Monitoring
Establishment of Regional Training Center
Data Management and Analytics
Pilot District Metered Area
Establishment of Emergency Response Plan
Non-revenue Water Management
Plastic Waste Diversion Program
Deployment of the Read and Bill System
Prime HRM Level 3
Competency-Based Human Resource Management System
GIS Map Update up to Service Later Line
Report Generation for Water and Septage Sales
Submission for Water Rate Adjustment
Feasibility Study for the Adaption of Renewable Energy

D. Linkages of Corporate Priorities/Programs/Projects with the National/Sectoral Development Plan, The Medium-Term Philippine Development Plan (MTPDP) and National Policy Pronouncements

In 2015, the United Nations General Assembly adopted the 2030 Agenda for Sustainable Development, which aims to eliminate poverty, protect the planet, and promote prosperity for all. This comprehensive plan comprises 17 Sustainable Development Goals (SDGs) and 169 targets, which provide an integrated framework for sustainable development.

One of the 17 SDG is to ensure availability and sustainable management of water and sanitation for all (SDG 6) which aims to achieve the following targets:

1. By 2030, achieve universal and equitable access to safe and affordable drinking water for all
2. By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations
3. By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally
4. By 2030, substantially increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater to address water scarcity and substantially reduce the number of people suffering from water scarcity
5. By 2030, implement integrated water resources management at all levels, including through transboundary cooperation as appropriate
6. By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes
7. By 2030, expand international cooperation and capacity-building support to developing countries in water- and sanitation-related activities and programs, including water harvesting, desalination, water efficiency, wastewater treatment, recycling and reuse technologies.

The Philippines has incorporated the SDG 6 targets into its national development plans, including the Philippine Development Plan that aims to provide universal access to safe water supply and basic sanitation services through the Water Supply and Sanitation Sector Roadmap, which outlines the strategies and actions to achieve the country's targets for water supply and sanitation, as outlined in the Philippine Development Plan and in alignment with SDG 6.

The Roadmap focuses on improving access to safe and reliable water supply, as well as promoting the proper management and treatment of wastewater. It aims to provide universal access to safe water supply and sanitation services by 2028, with a target of 100% access to basic water supply and 95% access to basic sanitation.

These plans continuously highlights the need for sustainable management of water resources, including the protection and restoration of ecosystems, and the reduction of water pollution. It also emphasizes the need to address the challenges of climate change, water scarcity, and disaster risk reduction, in line with SDG 6 and other relevant SDGs.

Baliwag Water District (BWD) a government-owned and controlled corporation that provides water and sanitation services to the residents of Baliwag, a component city in the province of Bulacan. BWD's operations are in line with the Water Supply and Sanitation Sector Roadmap, which aims to improve access to safe water supply and sanitation services in the Philippines, as outlined in the Philippine Development Plan and in alignment with SDG 6.

II. PERFORMANCE MEASUREMENT

PART A. FINANCIAL PERFORMANCE (In Thousand Pesos)

Program/Sub-Program	GCG STRATEGIC MEASURES and GAA PERFORMANCE INFORMATION	FY 2022				FY 2023				CY 2024				FY 2025			
		Audited				Audited/Actual				Current Program /1				Proposed /2			
		NG Support	Borrowings	Corp. Funds	TOTAL	NG Support	Borrowings	Corp. Funds	TOTAL	NG Support	Borrowings	Corp. Funds	TOTAL	NG Support	Borrowings	Corp. Funds	TOTAL
	PRIME HRM Level 3 Recognized Agency by the end of 2027.															145,841.00	145,841.00

mmj *jd* *e*

I. General Administration and Support (GAS)	Achieved "Installation of Strategic Mechanisms" level or gain 31.00-60.99 points in the GMEF Tool by the end of 2025.																		
	Ensured at least 30% compliance with COA's observations and recommendations.																		
	Achieved positive net income by the end of 2025.																		
	Increased revenue by 12% by the end of 2025.																		
	Provided 100% resources needed in day-to-day operation.																		
	0 delay in operation caused by breakdown of facilities.																		
II. Support to Operations (STO)	Managed and conducted meter reading under BWD Management by November 2025.																33,911.00	33,911.00	
	Utilized data management and analytics by the end of 2027 (One area of BWD Operation: Service Connection Data)																		
	Built partnership with the community through information dissemination relative to environmental preservation and protection; and on water supply concerns.																		
	100% compliance to the Data Privacy Act.																		
III. Operations	100% compliance to the requirements set by the Philippine National Standards for Drinking Water of 2017.																179,419.00	179,419.00	
	100% compliance to the Water Safety Plan.																		
	Maintained non-revenue water at 16%.																		
	100% of services met the committed processing time specified in BWD's Citizen Charter.																		
	24/7 water supply in 27 barangays.																		
	100% compliance to statutory and regulatory requirements.																		
	Provided sanitation service to all qualified concessionaires.																		
	Upcycled SpTP sludge cake.																		
	Maintained QMS Certification by the end of 2025.																		
TOTAL																	359,171.00	359,171.00	





PART B. PHYSICAL PERFORMANCE							
STRATEGIC OBJECTIVES	GCG STRATEGIC MEASURES and GAA PERFORMANCE INFORMATION	VALIDATED BASELINE DATA		ACTUAL	TARGETS	ACTUAL	PROPOSED
		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	CY 2025
Service Levels							
Water Service Connections	No. of active water service connections	35,696	36,874	36,874	Increase by 1600	42,564	Increase by 1440
Water Accessibility and Reliability	24/7 Water Service (% of Active S Conn)	Y	Y	Y	Y	Y	Y
Water Safety and Quality	Meet 100% of the requirements set by the Philippine National Standards for Drinking Water of 2017	COMPLIANT - Bacti, Phychem, Chlorine \Residual	COMPLIANT - Bacti, Phychem, Chlorine \Residual	COMPLIANT - Bacti, Phychem, Chlorine \Residual	COMPLIANT - Bacti, Phychem, Chlorine \Residual	COMPLIANT - Bacti, Phychem, Chlorine \Residual	100% COMPLIANCE - Bacti, Phychem, Chlorine \Residual
	Implementation of approved Water Safety Plan of LWUA and DOH	Certification valid until September 2025					
Production Efficiency							
Water Production (cu.m.)		8,332,169	8,472,428	8,472,428	8,923,426.91	10,120,252.60	*10,404,772.97 (Projected Water Supply without Bulk)
Total Production Expense / Water Production		7.43	6.91	7.9	7.31 (estimated)	8.07 (average)	7.36 (estimated)
Pipeline Expansion Program / Rehabilitation / Replacement	Length of installed pipeline which passed all the required testing (LM)	245,214 lm	259,402 lm	259,402 lm	267,044 lm	268,786 lm	Increase by 797 lm
Non-Revenue Water	≤ 30%	16%	15%	15%	≤ 20%	17%	16%
Operational Efficiency							
Collection Efficiency	≥ 90%	97.00%	97.20%	97.20%	96.50%	96.90%	97.00%
Operational Ratio	≤ 0.75	0.77	0.73	0.73	≤ 0.75	0.71	≤ 0.75
Connection to Employee Ratio	Staff Productivity Index	228	244	244	247	255	223
Septage Treatment Plant							
Wastewater Treatment Capacity	ECC Approved capacity (not exceeding 120 cu.m./day)	120 cu.m / day	120 cu.m / day	120 cu.m / day	120 cu.m / day	120 cu.m / day	120 cu.m / day
Number of households served	No. of qualified and accessible concessionaires as prescribed in the approved desludging policy	3,769	4,039	3,960	4,180	4,458	4,224

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

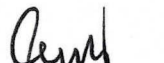
2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

PREPARED BY:


ELOISA E. RAMOS

OIC-Corporate Planning Department


MA. TERESA F. RAMOS

ASSISTANT GENERAL MANAGER, AFG

APPROVED BY:


ENGR. MA. VICTORIA E. SIGNO
GENERAL MANAGER

STATEMENT OF FINANCIAL POSITION

(In Thousand Pesos)
FY 2022-2025

- ☐ Corporate Operating Budget
☐ Budget Proposal

Department:					
Corporation: BALIWAG WATER DISTRICT					
PARTICULARS	FY 2022 (Audited)	FY 2023 (Audited)	CY 2024 (Current Program) 1/	FY 2025 (Proposed) 2/	Remarks
ASSETS					
Current Assets					
Cash and Cash Equivalents	27,233	23,795	23,832	19,590	
Investments (Comparative breakdown disclosed in the Notes to FS)					
Receivables (Comparative breakdown disclosed in the Notes to FS)	34,543	35,738	25,005	26,122	
Inventories	8,689	6,828	8,417	6,935	
Other Current Assets	2,422	2,124	2,903	2,691	
Total Current Assets	72,886	68,485	60,157	55,339	
Non-Current Assets					
Investments	725	727	729	729	
Investment Property	-	-	-	-	
Property, Plant and Equipment	477,151	483,251	490,848	505,484	(Comparative breakdown disclosed in the Notes to FS)
Biological Assets	-	-	-	-	
Intangible Assets	-	-	-	-	
Other Non-Current Assets	-	-	-	-	
Total Non-Current Assets	477,876	483,979	491,577	506,213	
TOTAL ASSETS	550,762	552,463	551,733	561,552	
LIABILITIES					
Current Liabilities					
Financial Liabilities (Comparative breakdown disclosed in the Notes to FS)	6,872	33,958	17,645	25,394	
Inter/Intra - Agency Payables	4,354	4,490	4,819	5,687	
Trust Liabilities	-	-	-	-	
Deferred Credits/Unearned Income	-	6,301	4,398	-	
Provisions	-	-	-	-	
Other Payables	-	-	-	-	
Total Current Liabilities	11,226	44,749	26,863	31,081	
Non-Current Liabilities					
Financial Liabilities (Comparative breakdown disclosed in the Notes to FS)	204,606	160,976	175,367	131,593	
Inter-Agency Payables	3,421	3,421	3,421	3,421	
Trust Liabilities	11,661	7,263	6,149	6,361	
Deferred Credits/Unearned Income	-	5,300	404	4,000	
Provisions	22,791	17,858	21,547	27,706	
Other Payables	6,332	614	566	-	
Total Non-Current Liabilities	248,811	195,432	207,454	173,081	
TOTAL LIABILITIES	260,036	240,181	234,317	204,161	
NET ASSETS/EQUITY					
Government Equity (Accumulated Surplus/(Deficit)) 3/	20,884	20,884	20,884	20,884	
Unrealized Gain/(Loss)	269,842	291,399	296,533	336,507	
TOTAL NET ASSETS/EQUITY	290,726	312,282	317,417	357,390	
TOTAL LIABILITIES AND EQUITY	550,762	552,463	551,733	561,552	

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.
For Budget Proposal purposes, amounts shall be as projected.

3/ Statement of Changes in Net Assets/Equity shall be presented in the Notes to Financial Statements.

Prepared by:

MA. TERESA F. RAMOS
Assistant General Manager, AFG

Date

Approved by:

ENGR. MA. VICTORIA E. SISON
General Manager

Date

SUMMARY OF PERSONNEL SERVICES
(Amounts in Thousand Pesos Except Number of Positions)

DBM Form No. 703-A

Department:				
Corporation: BALIWAG WATER DISTRICT				
PARTICULARS	FY 2022	FY 2023	CY 2024	FY 2025
	(Audited)	(Audited/Actual)	(Current Program) 1/	(Proposed) 2/
STAFFING SUMMARY				
Board of Directors/Trustees	1,632	1,624	1,624	1,637
Number of Positions	5	5	5	5
Amount	1,632	1,624	1,637	1,637
TOTAL AUTHORIZED POSITIONS	-	-	-	-
Permanent	54,720	54,738	54,738	61,744
Number of Positions	145	143	142	206
Amount	54,720	54,738	56,552	66,384
Contractual				
Number of Positions				
Amount				
Casual	1,616	1,169	1,430	2,086
Number of Positions	8	4	8	9
Amount	1,616	1,169	1,430	2,086
Total Number of Positions	158	152	155	220
Total Amount	57,968	57,532	59,619	70,107
SUMMARY OF SALARIES/WAGES AND OTHER COMPENSATION				
Salaries and Wages	56,336	55,907	57,982	68,469
• Permanent	54,720	54,738	56,552	66,384
• Contractual				
• Casual	1,616	1,169	1,430	2,086
Standard Allowances	14,863	14,586	15,012	17,572
• Personnel Economic Relief Allowance	3,728	3,590	3,568	4,061
• Uniform/Clothing Allowance	948	906	1,029	1,085
• Mid-year Bonus	4,717	4,682	4,849	5,439
• Year-end Bonus	4,696	4,663	4,819	6,101
• Cash Gift	773	745	747	885
Specific Purpose Allowances	6,159	5,623	6,200	6,472
• Representation and Transportation Allowances	2,977	2,739	3,108	3,467
• Per Diem (Director's Fee)	1,632	1,624	1,637	1,637
• Honoraria	444	467	505	417
• Subsistence Allowance			-	-
• Night Shift Differentials	159	165		
• Quarters Allowance	-			
• Teller's Allowance	-			
• Quarters Allowance	-			
• (Add additional allowances/benefits, if any)				
Overtime	946.31	627.56	950.00	950.00
Hazard	-	-	-	-
Incentives and Benefits	6,710	7,203	8,668	2,182
• Anniversary Bonus	-	-	1,430	-
• Rice Allowance	-	-	-	-
• Children's Allowance	-	-	-	-
• Meal Allowance	-	-	-	-
• Medical/Dental/Optical Benefits	-	-	-	1,257
• Longevity Pay	-	-	-	-
• (Add additional allowances/benefits, if any)				
PEI	-	732	805	925
SRI	3,024	2,924	2,940	
PBB	3,494	3,547	3,493	
Rice Subsidy	192	-	-	
Fixed Expenditures	8,152	8,137	8,889	10,481
• Employees Compensation Insurance Premium	187	180	179	203
• Pag-IBIG Contribution	186	180	343	406
• PhilHealth Contribution	1,054	1,050	1,405	1,656
• Retirement and Life Insurance Premium	6,725	6,728	6,962	8,216
Separation and Retirement Benefits	5,729	4,845	4,435	5,039
• Terminal Leave	5,729	4,845	4,435	5,039
• Retirement Benefits	-			
• (Add additional allowances/benefits, if any)				
GRAND TOTAL	97,948	96,302	101,186	110,215

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

LORENZA H. FERNANDO
Manager, Human Resource Department

Date: _____

Approved by:

ENGR. MA. VICTORIA E. SIGNO
General Manager

Date: _____

DETAILS OF MAINTENANCE AND OTHER OPERATING EXPENSES
(In Thousand Pesos)

DEPARTMENT: LOCAL WATER DISTRICT

CORPORATION: **BALIWAG WATER DISTRICT**

PARTICULARS	FY 2022 (Audited)	FY 2023 (Audited)	CY 2024 (Current Program) 1/	FY 2025 (Proposed) 2/	Remarks
Travelling Expenses	2,120	954	1,933	2,332	
Training and Scholarship Expenses	1,421	1,780	1,424	2,020	
Supplies and Materials Expenses	3,894	3,381	3,427	7,246	
Utility Expenses	2,897	2,660	2,738	3,362	
Communication Expenses	875	820	849	1,329	
Awards/Rewards and Prizes	699	450	1,057	1,146	
Survey, Research, Exploration and Dev't Expenses	44	35	29	120	
Generation, Transmission and Distribution Expenses	57,883	54,781	62,603	71,003	
Confidential and Intelligence Expenses	-				
Extraordinary and Miscellaneous Expenses	135	135	136	136	
Professional Services	394	381	453	950	
General Services	28,193	38,496	39,806	41,186	
Repairs and Maintenance	7,254	6,096	11,249	12,692	
Financial Assistance/Subsidy	-				
Taxes, Insurance Premiums and Other Fees	6,250	6,572	7,768	8,044	
Labor and Wages	-				
Other Maintenance and Operating Expenses					
Disclose breakdown here:					
Advertising, Promotional and Marketing Expenses	712	649	1,155	950	
Printing and Publication Expense			-	10	
Representation Expenses	333	259	454	546	
Rent/Lease Expense	24	24	19	20	
Membership Dues and Contributions to Organizations	112	122	95	126	
Subscription Expenses	515	111	668	1,673	
Donation	150	47	26	100	
Documentary Stamps Expenses	659	159	6	1	
Major Events and Convention Expenses	111	1,490	1,793	1,600	
Other Maintenance and Operating Expenses	1,810	2,998	1,645	3,168	
Direct Cost	12,386	12,380	14,799	17,829	
Financial Expenses	9,015	10,368	9,343	7,801	
Management Supervision/ Trusteeship Fees	-	-	-	-	
Interest Expenses	-	-	-	-	
Guarantee Fees	-	-	-	-	
Bank Charges	-	-	-	-	
Commitment Fees	-	-	-	-	
Other Financial Charges	-	-	-	-	
Total MOOE	137,884	145,148	163,475	185,389	

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

MA. TERESA F. RAMOS
Assistant General Manager, AFG

Date

Approved by:

ENGR. MA. VICTORIA E. SIGNO
General Manager

Date

CAPITAL OUTLAYS OBLIGATIONS, BY OBJECT OF EXPENDITURES
(In Thousand Pesos)

Department: LOCAL WATER DISTRICT

Corporation: **BALIWAG WATER DISTRICT**

Particulars 1/	FY 2022 (Audited)	FY 2023 (Audited/Actual)	CY 2024 (Current Program) 2/	FY 2025 (Proposed) 3/	Remarks
Investment Outlay					
Loans Outlay	25,405	33,746	31,447	35,972	
Investment Property Outlay					
Land and Land Improvements Outlay		5,190	278		
Infrastructure Outlay	68,562	41,890	15,284	18,933	
Buildings and Other Structures	23,074				
Machinery and Equipment Outlay	6,598	8,527	8,591	8,242	
Transportation Equipment	3,003	35	208	420	
Furniture and Fixtures, Books Outlay	261				
Biological Assets Outlay					
Intangible Assets Outlay	-				
TOTAL	126,903	89,388	55,808	63,567	

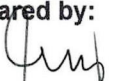
1/ Use separate sheet for the details of programs/projects for each object of expenditures

2/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

3/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

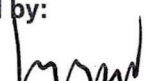
For Budget Proposal purposes, amounts shall be as projected.

Prepared by:


MA. TERESA F. RAMOS
 Assistant General Manager, AFG

Date

Approved by:


ENGR. MA. VICTORIA E. SIGNO
 General Manager

Date

STATEMENT OF CASH FLOWS
(In Thousand Pesos)

☐ Corporate Operating Budget
☐ Budget Proposal

DEPARTMENT:

CORPORATION: **BALIWAG WATER DISTRICT**

PARTICULARS	FY 2022 (Audited)	FY 2023 (Audited/Actual)	CY 2024 (Current Program) 1/	FY 2025 (Proposed) 2/
I. Cash flows from operating activities				
Inflows:				
Cash generated from operations	248,458	259,059	262,988	309,825
Collection of receivables	2,486	3,002	24,486	23,224
Receipt of government subsidy				
Other inflows	30,224	43,068	26,381	21,865
Outflows:				
Payment for salaries	56,337	55,907	57,982	68,469
Payment to suppliers	90,758	81,304	141,983	171,560
Payment of taxes	4,225	4,183	4,763	5,464
Other outflows	73,518	88,612	50,591	42,312
Net cash provided by (used in) operating activities	56,330	75,123	58,536	67,109
II. Cash flows from investing activities				
Inflows:				
Proceeds from Sale of Investment Property				
Proceeds from sale/disposal of PPE				
Proceeds from Matured/Return of Investments				
Cash receipts from sale of other assets				
Other inflows	7	12	17	16
Outflows:				
Purchase of property, plant and equipment	101,498	55,642	24,362	27,595
Purchase of Investment Property				
Purchase of Intangible Assets				
Other outflows				
Net cash provided by (used in) investing activities	(101,491)	(55,630)	(24,345)	(27,579)
III. Cash flows from financing activities				
Inflows:				
Receipt of government equity				
Proceeds from loans, bonds, notes	87,836	21,196	6,635	-
Other inflows				
Outflows:				
Payment of Long-Term Liabilities	34,420	44,114	40,790	43,773
Redemption of Bills/Bonds Issued				
Payment of Interest Expense		12		
Dividend payment				
Other outflows				
Net cash provided by (used in) financing activities	53,416	(22,930)	(34,155)	(43,773)
Net increase/(decrease) in cash and cash equivalents	8,255	(3,437)	37	(4,243)
Effects of Exchange Rate changes on Cash and cash equivalents				
Cash and cash equivalents, beginning of the year	18,977	27,233	23,795	23,832
Cash and cash equivalents, end of year	27,233	23,795	23,832	19,590

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2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

MA. TERESA F. RAMOS
Assistant General Manager, AFG

Date

Approved by:

ENGR. MA. VICTORIA E. SIGNO
General Manager

Date

DEPARTMENT:

CORPORATION: BALIWAG WATER DISTRICT

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	Key Code	Key Codes	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
				PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
TIER 1																			
A. COST STRUCTURE																			
I. General Administration and Support																			
	To ensure 100%of complaints that the Operation Group need to accomplish are endorsed within 24 hours.																		
	Monitoring of complaints on water quantity and quality																		
	Reporting of incidents and endorsement of such to WSP Committee																		
	Provision of Feedback																		
	To attend to all new water service connection inquiries.																		
	Follow-up on the status of inquiry.																		
	Monitoring of complaints on water quantity and quality.																		
	Reporting/endorsement to WSP.																		
	Monitoring of approved new connection inspection																		
	To process all new connection applications																		
	Implementation of instalment program (up to 6 months for residential)																		
	To implement 5 programs that will ensure the accuracy of all installed																		
	Inspection of accounts with below average consumption																		
	Inspection of accounts with zero consumption																		
	Monitoring of bulk and macro accounts consumption																		
	Strict monitoring of accounts with significant increase/decrease in consumption																		
	Identification of old meters for replacement (17-18 years)																		
	To ensure 100% of all external services related to New Service Connection																		
	Daily monitoring of job orders issued for all requests																		
	To accept, process and forward all complaints and requests received by																		
	Preparation of inspection/job orders																		
	Inspection of complaints/requests received																		
	Monitoring of inspection orders and job orders issued																		
	To provide feedback on action taken to address all complaints received on																		
	Provision of feedback																		
	Preparation of reports																		
	Endorsement of unsatisfied concessionaire/s to concerned division/s																		
	To ensure that all accounts are properly categorized.																		
	Inspection of residential accounts consuming 50cu.m. and above																		
	Inspection of PD accounts for 1 year																		
	Reclassification of accounts																		
	To monitor all accounts receivables.																		
	Daily monitoring of billing transactions																		
	Reconciliation of billing transactions/records																		
	To ensure that policy on Service Connection are strictly implemented.																		
	Strict implementation of disconnection policy																		
	Identification of accounts for PD (TD for 3 months and with violation)																		
	Identification of PD magnetic to PD mainline																		
	To strictly monitor read and bill service provider's performance.																		
	Monthly evaluation																		
	Preparation of erroneous readings and non-receipt of SOA reports																		
	Online meetings with service provider																		
	To accurately read and bill all active connections.																		
	Outsourcing of Read and Bill (until October 2025)											4,263.44			4,263.44	4,263.44		4,263.44	
	Transition from outsourced to in-house read and bill system (meetings, brainstorming sessions, discussion of the billing guidelines and the read and bill process flow, software testing and development, additional manpower request)																		
	Deployment of the in-house read and bill system (signal testing, User Acceptance Testing (UAT), area familiarization and training for meter readers, parallel reading)																		
	Validation of reading data in comparison to the pictures sent																		
	Inspection of accounts with field findings																		
	Adjustment of billing																		
	To ensure that all complaints/concerns on water quantity and quality																		
	Issuance of appropriate job orders to the concerned division/s																		
	To ensure that all reported and verified illegal connections are acted upon.																		
	Provision of cash incentives for tipsters/informants of illegal connections											36.00			36.00	36.00		36.00	

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	Repair and Maintenance of office furniture and fixtures										175.00		175.00		175.00		175.00
	Provision of contingency fund in case of calamity and emergency										100.00		100.00		100.00		100.00
	Ensure availability of clinical and medical supplies										12.00		12.00		12.00		12.00
	Provision of Janitorial supplies										173.66		173.66		173.66		173.66
	To ensure security of office buildings and its premises at all times.																
	Provision of security services										2,600.00		2,600.00		2,600.00		2,600.00
	Maintenance of telephone lines / CCTV / network										300.00		300.00		300.00		300.00
	To ensure compliance to all regulatory requirements.																
	Timely registration of service vehicles to LTO										125.82		125.82		125.82		125.82
	Registration and renewal of 25 units of radio										40.00		40.00		40.00		40.00
	Comprehensive insurance of service vehicle (Nissan Tera)										40.00		40.00		40.00		40.00
	GSIS TPL Insurance										28.66		28.66		28.66		28.66
	To ensure that all equipment and machineries are provided and properly maintained.																
	Conduct of preventive maintenance of all equipment and machineries										660.00		660.00		660.00		660.00
	To ensure that all monitoring and measuring equipment are calibrated																
	Monitoring of calibration schedule																
	Facilitate the conduct of calibration										153.89		153.89		153.89		153.89
	To ensure that all purchases should be in accordance with the																
	Monitoring of purchase request status																
	Monitoring of deliveries																
	Conduct of suppliers evaluation																
hr	To craft the nine (9) CBHRMS Components (Competency Framework, Competency Catalogue, Competency Model, Position Profiling, Competency Map, Competency-Based Job Description, Competency Assessment, Person Profiling, Competency Integration) by the end of 2025																
	Hiring of consultant for CBHRMS										450.00		450.00		450.00		450.00
	To develop Competency Framework																
	To develop Competency Catalogue																
	To develop Competency Model																
	To develop Position Profile																
	To develop Competency Map																
	To develop Competency-Based Job Description																
	To conduct Competency Assessment																
	To conduct Person Profiling																
	To develop Competency Integration																
	To identify HRIS features and content on Recruitment, Selection and Placement, Rewards and Recognition, and Leave Administration and Timekeeping by the end of the first quarter of 2025																
	Creation of checklist of features and content for Recruitment, Selection and Placement																
	Creation of checklist of features and content for Rewards and Recognition																
	Creation of checklist of features and content for Leave Administration and Timekeeping																
	To conduct Progress Monitoring on the creation of HRIS on Recruitment, Selection and Placement (RSP), Rewards and Recognition (R&R) and Leave Administration and Timekeeping every month.																
	Conduct Progress Monitoring Monthly Meeting with the Management Information System Team/Personnel																
	To revise the existing Merit Selection Plan for RSP and Program on Awards and Incentive for Service Excellence Policy for R&R by the end of November 2025																
	Seek assistance from the Civil Service Commission Field Office on the revision of the existing policies (i.e. Merit Selection Plan for RSP and Program on Awards and Incentives for Service Excellence Policy on R&R)																
	Conduct Committee Meetings to review and revise the HR system policies										70.00		70.00		70.00		70.00
	Presentation of the revised HR system policies to GM and the Board of Directors for approval																
	Other Maintenance and Operating Expenses of HRD										888.00		888.00		888.00		888.00
	Presentation of the revised HR system policies to GM and the Board of Directors for approval																
	Preparation of Recruitment Plan																
	Preparation of Staffing Plan																
	Preparation of Publication																
	Process																
	Preparation of Summary Report of Screened Applicants																
	Conduct and Administration of Written Exam and Work Sample Test to Qualified Applicants																
	Preparation of Comparative Assessment Report of Qualified Applicants																

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	Preparation of Budget for the PhilHealth Contributions of Regular and Casual Employees										1,655			1,655.90	1,655.90		1,655.90
	Preparation of Budget for Salaries of Job Order Employees based on the approved daily pay											4,493.94		4,493.94		4,493.94	4,493.94
	Center (RTC).																
	Conduct of Write-shop on Workplace Written Correspondence																
	Conduct of Gender and Development (GAD) Executive Session																
	Conduct of ICSPPS Training																
	Conduct of Water Resources Facility Troubleshooting and Maintenance																
	(L&D) Interventions by the end of 2025.																
	Application of Equal Opportunity Principle (EOP) in the L&D Process																
	Implementation of the Annual L&D Plan											1,500.00		1,500.00		1,500.00	1,500.00
	Provision of one (1) Human Resource Development Intervention per employee per year																
	Maintenance and updating of training tracking tool																
	Maintenance and updating of L&D Database																
	Maintenance and safekeeping of training records																
	To ensure 100% provision of the identified Learning and Development (L&D) Interventions by the end of 2025.																
	Management (PM) Process																
	Implementation of the SPMS Calendar																
	Maintenance and updating of PM tracking tool																
	Maintenance and updating of PM Database																
	Maintenance and safekeeping of PM records																
	To ensure 100% accuracy of all liaising works (requested and regular) within the specified deadline																
	Coordination with Departments/Divisions/personnel on the required or requested liaising works											7.50		7.50		7.50	7.50
	Processing and submission of all statutory and legal requirements of personnel and the Organization (e.g. SALN)											7.50		7.50		7.50	7.50
fin	To strictly monitor, file and submit all of the required detailed summary report on time																
	To ensure submission of Agency Action Plan and Status of Implementation (AAPSI) to COA.											7.70		7.70		7.70	7.70
	Religiously update AAPSI form upon receipt of AOM status from other																
	Create database for all AOMs issued																
	Monitoring, Preparation and Submission of Quarterly and Annual Reports and other requirements to COA with accurate details and balanced with FS																
	To strictly monitor, file and submit all of the required detailed summary report on time.																
	Preparation, filing and submission of annual and monthly reports to BIR on or before due dates. Filing and payment of notarial for the registration, annual ITR and for the compensation.											3.00		3.00		3.00	3.00
	To ensure monthly accruals of Franchise Tax, filing and payment every quarter to EFPS of BIR.											5,463.33		5,463.33		5,463.33	5,463.33
	Payment of annual Realty Tax, Tax clearance and Tax Declaration on time.											175.00		175.00		175.00	175.00
	Preparation of payment schedule of insurance for BWD's infrastructure on or before due dates.											1,306.93		1,306.93		1,306.93	1,306.93
	Preparation and submission on time of all DBM requirements for BWD's Corporate Operating Budget (COB)																
	Purchase one (1) unit A3 printer to comply with the required forms and travel											-		-		-	-
	Other Maintenance and Operating Expenses of Finance											-		-		-	-
												-		-		-	-
	To prepare 3 sets of separate Financial Statements for Water, Septage and Consolidated FS with complete and accurate details within the agreed timeline.																
	Develop a computerized system for separate Financial Statements											-		-		-	-
	To ensure that all external services of General Accounting and Budget Division met the committed processing time specified in the Citizens Charter Disbursement and Cash Advance voucher preparation.																
	To ensure immediate preparation of disbursement voucher with complete											-		-		-	-
	To consolidate and prepare Financial Statements.																
	report with complete attachment											-		-		-	-
	To ensure submission of accurate and positive net income on target date											-		-		-	-
	To ensure submission of accurate and fair presentation of Financial Report within the specified deadline											-		-		-	-
	Publish Approved 2025 Budget Documentation											5.00		5.00		5.00	5.00
	Midyear Budget Realignment											25.00		25.00		25.00	25.00
	2026 Annual Budget Preparation											25.00		25.00		25.00	25.00
												-		-		-	-
	To strictly comply with the COA AOM and recommendations.											-		-		-	-
	To ensure that all relevant documents are submitted within the specified deadline											-		-		-	-

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Citizen's Charter by the end of first week of 2026																-																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														</
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Collaboration with outsource service provider on the sludge cake treatment trial											120.00		120.00		120.00		120.00
Benchmarking to other wastewater facility													-				-
Establishment of procedure on sludge cake treatment													-				-
Laboratory testing of raw and treated sludge cake													-				-
Other Maintenance and Operating Expenses of Sanitation													-				-
To contribute needed data in the establishment of comprehensive																	
Creation of ERP Team																	
(risk and hazard assessment; resource inventory)																	
Benchmarking to other agencies' best practices in ERP																	
Regular Meeting (Quarterly Meeting)											6.00		6.00		6.00		6.00
Drafting of ERP Manual																	
Publish Approved ERP Manual by General Manager																	
To gain at least 8 points at each GAD Entry Point (Policy, People, Enabling																	
Capacity Building for BODs & Top Management (GAD Executive Session)																	
Capacity Building for all employees (GST)																	
Benchmarking of GFPS																	
Creation of Policies																	
Printing of IEC material (GAD)											10.00		10.00		10.00		10.00
Fine tuning of GAD Agenda																	
Partnership with stakeholders on establishment of SDD																	
Conduct of Internal Survey to collect Organization focused SDD																	
Conduct of GAD Monthly Meeting											18.00		18.00		18.00		18.00
Creation of GAD Corners (Customer lounge, employee lobby)																	
Creation of GAD Section in the official website																	
Conduct of GMEF Assessment																	
TOTAL											110,215.08		175,483.45		27,594.88		313,293.41

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

Notarial Fee Jardine Contract

Prepared by:

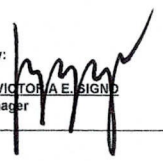
 ELORISA E. RAMOS
 OIC-Corporate Planning Dept.

Date

Date


 MA. TERESA F. RAMOS
 Assistant General Manager, AFG

Date

Approved by:

 ENGR. MA. VICTOR A. E. SIGOND
 General Manager

Date

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF BALIWAG
WATER DISTRICT DATED DECEMBER 4, 2024**

**RESOLUTION NO. 070
Series of 2024**

**RESOLUTION APPROVING THE FY 2025 CORPORATE OPERATING
BUDGET OF BALIWAG WATER DISTRICT amounting to P378,761,576.42
(THREE HUNDRED SEVENTY EIGHT MILLION SEVEN HUNDRED SIXTY
ONE THOUSAND FIVE HUNDRED SEVENTY SIX PESOS AND 42/100)**

WHEREAS, the Baliwag Water District annually conducts operational planning and budget hearing for the next operational and fiscal year;

WHEREAS, the proposed corporate plans and budget for FY 2025 were carefully analyzed, reviewed and assessed to ensure its suitability and purpose;

WHEREAS, the proposed FY 2025 Corporate Operating Budget of **BALIWAG WATER DISTRICT** is to be funded from its projected collection/revenues amounting to **P378,761,576.42** (THREE HUNDRED SEVENTY EIGHT MILLION SEVEN HUNDRED SIXTY ONE THOUSAND FIVE HUNDRED SEVENTY SIX PESOS AND 42/100), as follows:

Beginning Balance	P	23,831,708.09
Water Sales		280,814,978.55
Others		29,009,989.78
Business Income		40,738,900.00
Others		4,366,000.00
TOTAL	P	<u>378,761,576.42</u>

WHEREAS, the Approved FY 2025 Corporate Operating Expenses amounting to **P359,171,541.73** (THREE HUNDRED FIFTY NINE MILLION ONE HUNDRED SEVENTY ONE THOUSAND FIVE HUNDRED FORTY ONE PESOS AND 73/100) is broken down as follows

Personnel Services	P	110,215,078.54
MOOE		157,654,447.80
Direct Outlay		17,829,000.00
Capital Outlay		27,594,881.67
Loan Outlay		35,972,464.09
FINEX		7,800,609.63
Others		2,105,060.00
TOTAL	P	<u>359,171,541.73</u>

WHEREAS, abovementioned budget is considered fair, just and appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BALIWAG WATER DISTRICT AS IT IS HEREBY RESOLVED, that the abovementioned Corporate Operating Budget for the Fiscal Year 2025 in the total amount of **THREE HUNDRED SEVENTY EIGHT MILLION SEVEN HUNDRED SIXTY ONE THOUSAND FIVE HUNDRED SEVENTY SIX PESOS AND 42/100 (P378,761,576.42)** is hereby approved.

BE IT FURTHER RESOLVED, that Baliwag Water District is hereby authorized to implement this Resolution and to take such other actions as may be necessary to carry out its provisions.

UNANIMOUSLY APPROVED this **4th** day of **December 2024**.

JACQUELINE D. SAMSON
Chairperson


CONRADO E. EVANGELISTA
Vice Chairperson


HAZEL M. GALANG
Board Secretary


VICTORIA G. CANOZA
Member


FLORIDO S. SANTOS
Member

CERTIFICATION

I hereby certify that the foregoing resolution was adopted and approved during the regular meeting of the Board of Directors held at Taal Vista Hotel, Tagaytay City on December 4, 2024.


HAZEL M. GALANG
Board Secretary

Attested by:


JACQUELINE D. SAMSON
Chairperson