

Republic of the Philippines
BALIWAG WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BALIWAG WATER DISTRICT in the CSC website:

LORENZA H. FERNANDO

HRMO

Date:

November 04, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Industrial Relations Development Officer B	115	13/01	32,870.00	Bachelor's degree	None required	None required	Career Service Professional Second Level Eligibility		Baliwag Water District
2	Customer Services Assistant B	100	10/01	24,381.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Subprofessional First Level Eligibility		Baliwag Water District
3	Industrial Relations Development Assistant B	12	08/01	20,534.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional First Level Eligibility		Baliwag Water District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 14, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LORENZA H. FERNANDO

Department Manager A

Col. Tomacruz St., Poblacion, Baliwag City, Bulacan

bwdhrmprd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.